

Village Announcements

- Reminder: There is NO PARKING allowed on Village streets from now until April 15th between the hours of 2:00 am and 7:00 am.
- ALL dogs within the Village must be licensed. Please come into the Clerk's office & register your pooch!
- For the latest Village information, see our website: www.dorchesterwi.com
- Park Memberships are now available for only \$10/year! Send your payment to PO Box 345.

Village of Dorchester Finance Committee Meeting

Date: March 2, 2016 (Wednesday) 6:30 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by Chairperson Schauer at 6:31 pm.
 2. Present were Chairperson Schauer, Trustee Derrico, Trustee Cook and Clerk-Treasurer Ruge.
 3. After discussion, and review, a motion was made by Trustee Derrico, seconded by Trustee Cook, to approve the bills and vouchers from February 2016. Motion carried 3-0.
 4. Motion was made by Trustee Derrico, seconded by Trustee Cook to adjourn. Motion carried 3-0.
- Meeting was adjourned at 6:41 pm.

Brooke Ruge, Clerk-Treasurer

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, March 2, 2016, 7:00 pm

Clerk's Office, 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by President Rau at 7:00 pm.
2. The Pledge of Allegiance was stated.
3. Board members present included President Rau, Trustee Seubert, Trustee Underwood, Trustee Cook, Trustee Schauer, Trustee Derrico, and Trustee Schwoch. Others in attendance were Public Works Supervisor, Dean Faude; Water/Sewer Manager Rick Golz; Police Chief, Gary Leichtman; Clerk-Treasurer, Brooke Ruge; Fire Chief, Rick Rinehart; and Christian Parker from TP Printing.
4. There was no public input.
5. Minutes from the February 3, 2016, meeting were previously distributed and reviewed by board members. A motion was made by Trustee Derrico, seconded by Trustee Schwoch to approve the minutes from the February 3, 2016, meeting. Motion carried 7-0.
6. After review, a motion was made by Trustee Schauer, seconded by Trustee Derrico to approve the February 2016 audit report. Motion carried 7-0. The March 2016 audit report was distributed.
7. Chief Gary Leichtman stated that transitioning into the new squad should be completed later in the month. After discussions, he was informed the cage may not transfer over, but he will keep in touch

with the company doing the transition to stay make all changes go smoothly. He also mentioned that he and Officer Maldonado will be in Madison for further training for Badger Tracs later in March.

8. President Rau stated that the new squad was picked up and paid for during the month of February. According to the 2016 budget, \$23,000 needs to be withdrawn from the Future Expenditures account to help pay for it. As of right now, the general fund is covering this purchase. A motion was made by Trustee Schwoch, seconded by Trustee Underwood to allow Clerk-Treasurer Ruge to make the transfer from the Future Expenditures account to the general fund for \$23,000. Motion carried 7-0.
9. Public Works Supervisor Dean Faude stated they have been busy patching holes in roads, working on vehicles, and cleaning up some grease on the loader from a hydraulic hose break. He has started to look into the cost of an OSHA approved bucket to attach to the end loader.
10. Water/sewer Manager Rick Golz stated that the valve at the water plant works for now, and it should last a while. He replaced the air recorder at the ponds, and Jerry from SEH is almost done with the first phase of our phosphorus compliance. He should have the letter to the DNR finished in the next month or so to send out.
11. Rick Golz stated that our water test kit is outdated and instead of trying to find a company that could possibly calibrate it, it would be more effective just to purchase a new one. A motion was made by Trustee Schauer, seconded by Trustee Derrico to purchase a new water test kit from USA BlueBook for a cost of \$1,323.70. Motion carried 7-0.
12. Trustee Schwoch asked Fire Chief, Rick Rinehart, if all of the equipment currently at the Dorchester Fire Hall would be kept there once the new district was created. Rick assured him that unless there was approval to move the equipment to a different station; all current equipment would remain at the station. When asked about the benefits of creating a fire district, Rick stated that they will have a better opportunity for grants, and that training among the 3 current departments will be streamlined so that they are all training the exact same way. A motion was made by Trustee Schwoch, seconded by Trustee Schauer to join the United Seven Fire and Rescue Service District and approve all terms and conditions as set forth in the Intergovernmental Agreement that was presented to the board. Motion carried 7-0. (NOTE: Please see minutes from March 21, 2016, special meeting for rescinded motion and additional action taken regarding whether to joining of the United Seven Fire and Rescue Service District.)
13. President Rau stated that the current lease for Memorial Hall is set to expire at the end of April. The current lessee has expressed interest in renewing the lease with the same terms as the prior year. When asked if there are any problems with current lessee, Police Chief Leichtman stated that this person actually is willing to work with law enforcement, so he sees no reason why the board should not renew with her. A motion was made by Trustee Schauer, seconded by Trustee Seubert to approve

the Memorial Hall lease with Jenny Halopka, dba Tappers Bar, LLC, for the period of May 1, 2016, through April 30, 2017. Motion carried 7-0.

14. President Rau stated that Todd Trader from MSA Professionals recently informed Clerk-Treasurer Ruge that he would suggest the village splitting projects up into two different phases to try and get the most out of the grant money available. The village can do part of the needed street work in 2017 and then in two years apply for another grant and do another section of the village. President Rau mentioned that the sewer lining on Center Avenue and the blacktop up by Willow Court will not be eligible projects for grants so they could still be considered for later in 2016 or early 2017. After further discussion with the public works employees, a motion was made by Trustee Schauer, seconded by Trustee Cook to make the two blocks of South 2nd Street a priority, and if funds are still available we can look at possibly doing South 3rd Street between West 1st Avenue and West 2nd Ave. Motion carried 7-0.
15. Clerk-Treasurer Ruge stated that with upcoming elections she has looked into the cost of purchasing an M100 ballot counting machine. Clerk-Treasurer Ruge stated that she knows this looks like a lot of money to spend on a machine that simply counts ballots, but she explained that with the hours the poll workers are asked to work, the possibility of human error significantly increases as the night goes on. During last year's spring election, her and the poll workers were counting ballots until well after 12:30 am and then she had to turn around and be back to open the office back up by 8:00 am. A motion was made by Trustee Schwoch, seconded by Trustee Derrico to approve the purchase of an M100 from Election Systems & Software, LLC for an estimate cost of \$4,910.00. Motion carried 7-0.
16. Clerk-Treasurer Ruge stated that our current liability insurance policies through the League of Wisconsin Municipalities Mutual Insurance (LWMMI) expire at the end of March. Premiums have increased by approximately 2.7% from last year. A motion was made by Trustee Schauer, seconded by Trustee Seubert to approve the insurance premium quote from LWMMI for \$24,151 for the period of April 1, 2016, through March 31, 2017. Motion carried 7-0.
17. Clerk-Treasurer Ruge stated that the village's property insurance has been through the Local Government Property Insurance Fund for various years, but with the LGPIF not doing well financially in recent years most premiums were increasing significantly. In anticipation of this, Clerk-Treasurer Ruge asked our current agent to get an additional premium quote to compare to the renewal received from LGPIF. The renewal came in at an increase of about 102% from the prior year. After reviewing the different quotes, a motion was made by Trustee Derrico, seconded by Trustee Cook to approve the property insurance quote premium provided by Municipal Property Insurance Company (MPIC) for an annual cost of \$13,942. Motion carried 7-0.

18. Clerk-Treasurer Ruge stated that since the Local Government Property Insurance Fund (LGPIF) is a state sponsored program, it is necessary for us to provide them with a resolution showing that we are withdrawing from the fund. A motion was made by Trustee Schwoch, seconded by Trustee Schauer to approve Resolution 282: A Resolution Approving the Withdrawal from the Local Government Property Insurance Fund. Motion carried 7-0.
19. President Rau stated that after the public hearing last month on address changes, he asked Clerk-Treasurer Ruge to look further into the interest in renaming State Highway 13 and Center Avenue within the village. She contacted all business owners along both roads and had only one business owner express interest in keeping the name of Center Avenue the way it is, all others are open to name changes as long as they make things more recognizable for customers and vendors. After further discussion, a motion was made by Trustee Schauer, seconded by Trustee Derrico to approve Resolution 283: A Resolution Approving the Name Change of Center Avenue and State Highway 13 within the Village Limits. Motion carried 7-0.
20. Clerk-Treasurer Ruge stated that with the changing of road names, approximately 20 more addresses will be effected. She will notify those owners and have a completed list ready for the April board meeting for the board to take a final look at all changes and develop a timeline for them to occur.
21. President Rau stated that it would be best to table Ordinance 206: Regulating the Display of Home and Business Address Numbers until after the address changes were voted on. He would not feel right forcing someone to display their address now, only to force them to change them a few months down the road. This item was tabled until a future meeting.
22. Clerk-Treasurer Ruge stated that the Clark County Economic Development Corporation (CCEDC) annual membership is due and remains the same cost as the previous year. A motion was made by Trustee Schauer, seconded by Trustee Seubert to approve the membership dues of \$1,311 to CCEDC. Motion carried 7-0.
23. President Rau stated that he will be out of town at training on the date of the next regular board meeting, and also the following Wednesday he would also not be available. The meeting could be held without him, but if they wanted to make a change he would be available on the first Monday of April. A motion was made by Trustee Schwoch, seconded by Trustee Cook to move the regular board meeting to Monday, April 4, 2016, at 7:00 pm at the Village Clerk's office. Motion carried 7-0.
- 24. Closed session per Section 19.85(1)(e) Wis Stats for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or the conduction of the other specified public business, as long as competitive or bargaining reasons require a closed session, specifically to discuss business incentives and land sales.**
25. Motion was made by Trustee Schauer, seconded by Trustee Derrico to convene to closed session. Motion carried 7-0.

26. Motion was made by Trustee Schwoch, seconded by Trustee Schauer to invite Clerk-Treasurer Ruge into closed session. Motion carried 7-0.
27. All board members were present, along with Clerk-Treasurer Ruge.
CLOSED SESSION
28. Reconvene to Open Session.
29. No action was taken during closed session.
30. Motion was made by Trustee Derrico, seconded by Trustee Schauer to adjourn the meeting. Motion carried 7-0. Meeting was adjourned at 8:51 pm.

Brooke Ruge, Clerk-Treasurer